

TOWN OF BOYKINS - RECORD OF TOWN COUNCIL MEETING

January 12, 2021

Present:

Jackie Robertson, Vice Mayor
Linda Beatty
Freddy Felts
Hank Fuller
Jerry Rice

Sergeant Brozzo
Victoria Edwards

Vice Mayor Jackie Robertson called the meeting to order at 7:00 pm; at the Town Office located at 18206 Virginia Avenue. Vice Mayor Robertson opened the meeting with a prayer. Sergeant Brozzo led in the Pledge of Allegiance to the American Flag. Vice Mayor Robertson asked that everyone review the minutes. **Linda motioned to accept the minutes as corrected, seconded by Jerry, motion carried.** Minutes will be filed.

REPORTS

Treasurer's Report

Victoria gave the financial report (copy attached). There was no 2020 unpaid tax report to give as the council voted to push the deadline back to March 1st. She also reported that 2019 tax records are not accurate and will need to be individually reviewed. For outstanding trash bill accounts, Linda stated, we should not pick up their trash according to the rules. A list should be provided Friday to let the trash truck driver know which addresses should not get picked up.

Police Report

Chief Brozzo gave the police report (copy attached).

Public Works Report

Vice Mayor Robertson gave the public works report. The trash truck was serviced and all lights, switches were fixed. Jackie shared the "grabber" is a huge help and has eliminated the need for two employees on the back of the truck.

Citizen's to Speak

REDS Mechanical owners, Laura and Chris Gray, asked the Council for clarification on the business license application as they are a contractor and do not have a business within town limits. Vice Mayor Robertson said we would contact them with a letter once we have spoken to a lawyer.

Victoria shared citizens concerns about a house that has fallen out of repair on Virginia Avenue. The citizens would like to know if the town could accept donations to have the windows repaired. George shared information on the occupant/owner. It was decided that a nonprofit organization would be better suited to help with their concerns.

UNFINISHED BUSINESS

FOIA Training

Victoria reminded the Council that they have to complete their FOIA training. She has completion certificates for Linda, Freddie, Jerry, and Jackie. Hank has not completed his training. They will need to do it again in two years.

Covid-19 Funds	Victoria reported that we have received all reimbursement payments from the county. The only thing not received is the UV wand for vehicles.
Christmas Decorations/Banners	We are still looking for a bucket truck to use. Linda said we still need a snowflake from Mosca or a credit on the invoice. We will have to order 15 display hardware for next year because Dominion replaced poles on Main Street.
Website	Victoria reported that the website should be live any moment. She also shared that it may be alarming for citizens when they see Carolyn's name on several committees listed on the website. Linda said Town Committees are usually done in June, but should be updated when/if members are no longer available.
Flood Plain Ordinance	Linda shared that before Carolyn passed away there was a notice that we needed to update our flood plain ordinance. Damien was contacted because he is our zoning commissioner, but he said this does not fall under his zoning responsibilities. We do not know what we need to update, it could be our map or maybe who the administrator is. He will check into that and get back to us.
Insurance Matters	<p>Vice Mayor Robertson gave an update on the building. Mr. Holt looked for another contractor and is working with Mark Jones with Revelle Builders. Revelle built the building in 1972 and had a copy of those original blueprints. Including the upgrades on the new blueprint, the proposal is \$372,149. The upgrades alone will cost \$28,639. \$344,510 (\$372,149 - \$28,639) is considered the precondition value of the building by the insurance adjuster, Rusty Holt. \$344,510 is what our insurance will cover. Linda asked about the hazardous storage upgrade that we may be required to have. She suggested getting rid of one of the overhead doors to lower costs and to help cover the cost for hazardous materials storage. She would like to know what exactly the \$28,639 was for so that we can cover proper storage for hazardous materials. Council discussed hazardous materials storage solutions. Vice Mayor Robertson pointed out where in the quote that lists the \$28,639 upgrades (copy attached).</p> <p>Jerry asked about the inventory. After discussion, Vice Mayor Robertson said we would work on the inventory list Monday, January 18th. He would like to get that completed and sent to Mr. Holt as soon as possible.</p> <p>Vice Mayor Robertson informed Council that Freddy would be overseeing the building process, and Jerry would be overseeing Public Works equipment and crew.</p>
NEW BUSINESS	
Business License	Victoria asked about the Town Business License Ordinance and if we should be enforcing it as it reads; that anyone doing business in the town should pay the business license tax. Vice Mayor Robertson and Linda instructed her to ask the town lawyer, Mr. Gore, to review the ordinance to make sure it does not contradict Virginia Code, and if, specifically, real estate agents, rental properties, and contractors should be paying for a license whether they have an office in town or not. If not, we will need to update the ordinance.

Newsletter

Victoria asked if there was anything anyone would like to put in the Newsletter. After a discussion, it was decided to get the Newsletter out the week before the February 9th special election.

Coard Foundation

Freddy asked Victoria if Eric Coard had reached out about printing for the town. Eric has said he would handle printing the newsletter, and other big printing projects for the town on behalf of the Coard Foundation.

Special Election

Freddy asked what the special election would cost. Victoria shared that the last special election was over \$2,000. Linda has spoken with the registrar, Lynn Burgess, about the costs. Lynn will use a local lady to reset the machines to help cut the cost of the mayoral special election.

GENERAL

Victoria asked about renewing the town's Chamber of Commerce membership. Linda informed her memberships are approved in the budget.

EXECUTIVE SESSION

Linda moved that the Boykins Town Council convene in closed session to discuss the following as permitted by VA Code 2.2-3711(A)(1), involving personnel, seconded by Jackie and motion carried.

Closed session was held.

Linda moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of information Act cited in that motion, seconded by Jackie and was affirmed by each member: Freddy – yes, Jackie-yes, Linda-yes.

Meeting was called back to order.

Hank made a motion to give Jay Ray a \$2 raise and to keep his hours to 32 hours a week; seconded by Jerry. Freddy withheld his vote; Linda – yes, Jerry – yes, Hank – yes.

The topic of using Justin's Landscaping to maintain town properties, including the ballpark, year-round for \$695/month. Freddy said we do not need year-round maintenance. Linda wants our employees to maintain the properties. It was decided to table it until a later meeting.

Pay Bills

Hank made a motion to pay bills; seconded by Freddy and motion carried.

Roy Ricks said he paid his trash bill for the year and it was only emptied twice. Jackie said it will be emptied and a photo taken to prove it. If Mr. Ricks leaves it there to be filled by others, emptying the trailer would be Mr. Ricks responsibility. Freddy and Jerry stated if that happens it will become an eye sore.

Captain Bob's visits were briefly discussed.

Vice Mayor Robertson announced that the cutter was sold for \$250. It was too big for the new tractor and the town was unable to use it.

Jerry moved that the meeting be adjourned; seconded by Hank and passed by vote of Council.

Date: _____
_____ **Mayor/Vice Mayor**

Date: _____
_____ **Town Clerk**