

TOWN OF BOYKINS - RECORD OF TOWN COUNCIL MEETING

November 10, 2020

Present:

Jackie Robertson, Vice Mayor
Linda Beatty
Jerry Rice
Freddy Felts
Hank Fuller

Sergeant Brozzo
Victoria Edwards
Darryl Madison

Vice Mayor Jackie Robertson called the meeting to order at 7:00 pm; at the Town Office located at 18206 Virginia Avenue. Linda opened the meeting with a prayer. Sergeant Brozzo led in the Pledge of Allegiance to the American Flag. Vice Mayor Jackie Robertson asked that everyone review the minutes. **Freddy motioned to accept the minutes as presented, seconded by Jerry, motion carried.** Minutes will be filed.

REPORTS

Treasurer's Report Victoria gave the financial report (copy attached).

Police Report Chief Brozzo gave the police report (copy attached).

Public Works Report Darryl gave the public works report. He noted that a few decorations did not work, and we were due a replacement tree and snowflake. Linda instructed Victoria to not pay the Mosca invoice until we received the decorations and made sure they were all working.

Darryl informed the Council of parts needed to fix the garbage truck and for tools. **Linda made a motion to purchase parts needed to fix trash truck; seconded by Freddy and motion carried.** Vice Mayor Jackie Robertson instructed Darryl to order the parts needed to make things safe on the back of the truck as quick as he can.

Freddy made a motion to approve \$150 - \$200 for the purchase of tools; seconded by Jerry and motion carried.

Freddy motioned that the mayor/vice mayor should be able to spend up to \$1500 without coming to the Council for approval; seconded by Jerry. Motion moved to discussion. Linda said there is something in the Ordinances for Mayor spending. Victoria shared the Town Ordinance in place gives the Mayor a \$500 discretionary fund. Hank asked if we could motion and vote while waiting to consult with Mr. Gore, the town lawyer. Linda stated a written resolution is necessary in order to vote on Town Ordinance changes legally. Freddy withdrew his motion and instructed Victoria to write a resolution as soon as possible.

**CITIZENS TO
SPEAK PER
AGENDA**

Renee Lassiter presented her Circle of Trees idea in the Buck Lassiter Mini Park December 6th.

Linda made a motion that we have the Circle of Trees event on December 6th in the Buck Lassiter Mini Park; seconded by Hank and motion carried.

**UNFINISHED
BUSINESS**

Christmas

The question of a lift or bucket truck for putting Christmas decorations on the poles was brought to the floor. Hank will check on any possible lifts/bucket trucks we can use.

Vice Mayor Jackie Robertson informed the Council that Raymond Bunn wanted to buy the lights for the tree in the mini park in remembrance of Carolyn. **Freddy made a motion to allow Raymond Bunn to finance the replacement of the lights for the Christmas tree; seconded by Hank and motion carried.**

**INSURANCE
MATTERS**

Jackie gave an update on insurance matters. He has spoken to Hunter Brown and the insurance adjuster, Rusty Holt. One of the discrepancies is that the new blueprint has five doors and the old building had four. Freddy said we had a fifth door put in the old building by Darryl. The first estimate from Hunter Brown was \$392, 000.

The building we could possibly use while we wait for the shop to be built is with the Dayna company. We can go to the Felts farm to work on the truck if we need to.

**Jake Brake
Ordinance**

George said he needed time to review the examples from bigger cities/towns and that it is hard to enforce. Darryl mentioned that Broadneck on route 58 has signs stating no jake brakes. George will look into that before the next Town Meeting. Tabled until then.

Pumpkin Fest

Victoria gave a report on Pumpkin Fest. We had a total profit of \$1,453.71. (copy attached) Overall, considering Covid-19, the Parks and Rec committee felt the event was a great success.

Captain Bob's

Vice Mayor Jackie Robertson and Victoria informed the Council that Captain Bob's Food Truck has requested a sponsorship letter to appease the health departments requirements. Funds raised from Captain Bob's is at \$791 to date. Linda asked what the funds would be used for. **Hank made a motion that the Town sponsor Captain Bob's; seconded by Freddy motion carried.**

Internet

Victoria requested it be used for domain/internet expenses listed under New Business on the agenda. Linda asked if internet expenses would be covered by Covid-19 funds, which Victoria confirmed is the goal but those reimbursements for expenses must be approved by the County (see New Business). Linda also asked if Captain Bob's (Edgar) expected Victoria to be on site during their visits. Jackie said he and Carolyn had discussed in the past using Town Helpers/Volunteers of a few trusted individuals in town that are willing to help with things like Captain Bob's. Freddy, first \$1,200 from Bob's should go to the internet. **Freddy made a motion that Captain Bob's funds up to \$1,300 – 1,400 be used for the internet; seconded by Hank and motioned carried.**

Johansen Property

Linda looked up the property lines for the property behind the Johansen property does

not belong to the town. We cannot give Mr. Johansen permission to cut the trees down damaging his fence. Vice Mayor Jackie Robertson has the paperwork with the property owner Mr. Johansen should speak with.

NEW BUSINESS

Domain/Website

Victoria shared the Town Web Design contract and three-year quote with the Council and answered any questions Council members had. She stated that she did not believe website expenses were not in the budget. Victoria shared that she was originally going to request that any funds from Captain Bob's fundraising be used for the website. Freddy asked if Pumpkin Fest profits could be used for the website. **Hank made a motion that the Pumpkin Fest profits be used for the Domain and Website; seconded by Linda and motion carried.** Linda instructed Victoria to put that Captain Bob's money was going to help the town on flyers and advertising.

Donation

Linda made a motion that we donate \$50 in honor of Mayor Modlin; motion moved to discussion. Freddy disagreed with the amount of the donation. Freddy deferred to Hank as Fire Department Chief. Hank said the Fire Department would be appreciative of any amount giving to them. Vice Mayor asked for a second. **Freddy refused, Jerry had left earlier in the meeting, and Hank was not sure if he could vote due to conflict of interest. Motion died for lack of a second; no action taken.**

Commemorative Photo

Jackie would like for us to have the photo in Tidewater News of Carolyn hung in the office with her time serving on Council and as Mayor. Hank liked the idea. Freddy said he would help. No motion necessary.

Christmas Parade

It was decided to cancel the Christmas parade due to Covid-19.

Covid-19 Funds

Vice Mayor Jackie Robertson shared with the Council that the County has approved using Covid-19 Funds for purchasing a grabber for the trash truck to help limit exposure and promote social distancing for our public works employees. Victoria is actively working to get the grabber installed. The funds will be reimbursed after we pay the bill, which must be done before the end of the year. She also shared that the grabber would eliminate the need to have a second part-time employee for trash pickup. **Hank made a motion that we utilize Covid-19 funds to purchase and install a grabber; seconded by Linda and motion carried.**

Victoria presented the Boykins Volunteer Fire Departments request for the Town to appropriate their Covid-19 expenses. (copy attached)
Hank spoke on the behalf of the Fire Department to present their appropriation request and answer any questions. **Linda made a motion to table the request until December 8th meeting; seconded by Hank and motion carried.**

Jackie asked Hank what UV sanitizing equipment the fire department used so that we may order one for our police vehicles and public works vehicles. Hank said that the UV sanitizing equipment was \$500 per unit.

Mayor Seat

Freddy shared that he felt Vice Mayor Robertson was doing a great job, and that we need someone, no matter what we call that person – mayor or vice mayor – that is authorized to manage the Town. Linda shared that the Town Ordinances states the

Vice Mayor moves up until a special election. She also shared that the town lawyer, Jeff Gore, presented an update some time ago and she did not know if it had passed or not. Vice Mayor Jackie is remaining Vice Mayor acting as mayor until special election. Linda informed Vice Mayor Robertson that he does not have to give up his Council seat while running for Mayor. If he did give up his seat it would save the town from having to do two special elections if he chose to run for mayor and won.

Linda will have Jeff Gore will draft the petition for special election writ.

GENERAL

Darryl asked if part-time employees were to get paid holiday pay. Jackie and Victoria noted they were saving this discussion for closed session. Linda shared that since it is public policy, it is not necessary to discuss it in closed session. Vice Mayor Jackie Robertson went over the Town's personnel policy. Victoria shared the Commonwealth of Virginia's Human Resources Department policy for leave time (copy attached). If a part-time employee works the day before and the day after a holiday they get paid for the holiday if it is a scheduled day to work.

Darryl reported on the continuing issues with Red Barn's garbage receptacle.

EXECUTIVE SESSION

Jackie asked about a minor in town that needs to do community service. Council agreed that any help we could get was welcomed and they saw no problem with accepting help from a minor.

Pay Bills

Hank made a motion to pay bills; seconded by Linda and motion carried.

Adjournment

Linda moved that the meeting be adjourned; seconded by Hank and passed by vote of Council.

Date: _____
_____ **Mayor/Vice Mayor**

Date: _____
_____ **Town Clerk**